

# KVDT

## Booking Information, Terms and Conditions

### Locations

Our Community Hub is located at St Stephen's Church Hall, Norman St., Kirkstall LS53JN.

There is free parking on the streets nearby but please be respectful of the local residents and their properties. Please do not park in the spaces allocated to the Abbey Medical Centre.

The Farm is located just off Kirkstall Road. It is accessed via a path at the side of Ready, Steady Store. There is no onsite parking so we would recommend walking to the farm if possible. If you do need to drive, you will find free parking on the streets on the opposite side of Kirkstall Rd.

### The Farm

It is a working farm with no indoor space and limited facilities. Please come dressed ready for uneven ground and for being outdoors. There will be other people working at the farm so we ask you to keep to the designated areas. There is currently flood defence work being carried out on the farm which involves heavy machinery being moved around. You must keep to designated walkways and crossing points. Your children are your responsibility at all times and must not be left unsupervised. There are hazards on and around the farm so it is not safe for them to explore on their own.

### The Community Hub

The Hub consists of different rooms; a large hall, meeting room, office and kitchen. There may be other members of the public using the hub so we ask you to keep to the designated areas. Under 18s and SEN adults must not enter the kitchen or office unless accompanied by an adult/carer.

There are toilets and baby changing facilities on site. There are facilities for drinks and light snacks. Please lock up bikes outside or in the entrance area before entering the Hub, these are left at your own risk. Please bring valuables in with you.

### Food

Where possible we make sure drinks and snacks are available at our activities at a very reasonable price. Please leave your donations in the piggy bank, if you attending a class when KVDT staff are not present.

A vegetarian option will always be available for meals but we can not always accommodate other dietary needs and preferences.

It is your responsibility to check ingredients for allergies.

### Activities

The activities will be supervised and advised by an experienced leader. You are responsible for your own safety when using machinery and equipment. You will be advised how to carry out any activities safely, please make sure you listen carefully to instructions. Children are your responsibility at all times when attending KVDT activities and events. KVDT does not take responsibility for any damage to clothing or equipment that you bring with you.

If you need further information or to let us know how we can accommodate your needs, please contact us at [hub@kvdt.org.uk](mailto:hub@kvdt.org.uk)