



# Within the Wood Fire Policy and Procedure

Within the Wood sessions may include the use of campfires and Kelly kettles. This policy outlines the safe use of fire in a group setting

## Planning for a fire

Practitioners will:

- Ensure that the landowner has given permission for a fire on the site.
- Be familiar with Within the Wood's Fire Safety Risk Assessment.
- Only plan for a fire activity if they are confident that it is appropriate for the group and there are sufficient responsible adults to do so safely.

## Before the session

Practitioners will:

- Check the weather forecast, taking note of prolonged dry spells, strong wind or heavy rain and take appropriate action if this poses a danger. The fire will be cancelled if necessary.
- Ensure fire box, first aid kit, burns kit, fire gloves and enough water to fill a standard-sized bucket are brought to the session.
- Agree the site for the fire and run through a safety briefing with other adults involved.

## During the session

Practitioners will ensure that:

- The Fire Use risk assessment is followed including siting of the fire, fire area set-up, fire safety equipment, safety briefing, ratios and supervision and fire extinguishing.
- The fire is appropriate to the size of the group and no more than 1 meter in diameter.
- The fire leader or another Level 3 Qualified Forest School practitioner will always supervise the fire

Procedures for **Kelly Kettles** are as those outlined above and in the risk assessment for activities.



**If procedures are not being followed or for any reason practitioners feel that the fire presents a risk to anyone or anything, the fire will be immediately extinguished.**

Signed:

Date: 28/05/25

This policy will be reviewed in May 2026