



GDPR Privacy Notice

Why do we need your data?

Abigail's Trails has a requirement to collect and store some of your personal details for the following reasons:

- To fulfil our contractual obligations to you, including our necessary duty of care obligations
- For our own legitimate interests (to ensure you are suited to the course or event that you are booking)
- To meet the legitimate interest of our insurers
- To provide you with informant in the future, should you wish to receive this.

What data do we need and for what reason?

We will ask you to supply the following information:

- Full name and date of birth – so that we know who you are
- Email address – so we can confirm and manage your booking and send you details regarding the course or event that you are booked on
- Phone number – so we can contact you about specific arrangements if required
- Emergency Contact Details – so we know who you wish us to inform in the event of an emergency
- Medical Conditions – so that we know what issues may arise during the event and can take appropriate measures, where possible, to accommodate you. Also so we know how to respond in an emergency. This is classed as a special category of data under GDPR and **we need your specific consent to process this**. You may decide not to provide this information, but we may have to decline the offer of our services if that is the case.



Other information regarding your personal data:

- Your data is stored on Abigail's Trails Google Drive, which is password protected using a "Strong" Password.
- Your personal data will not in any way be used for automated analysis, profiling or decision making.
- Your data will not routinely or normally be shared with any third parties; however, there may be circumstances where we need to share specific information. These circumstances are:
 - o To provide information to our insurers, in the event of an insurance claim.
 - o If we engage the services of another instructor / guide who is involved in leading your event.