

ANNUAL GENERAL MEETING MINUTES IOH South West Branch



Monday 17th March 2025 | 4.00pm UK | Meeting location Best Western Centurion Hotel Teams

Meeting called by Neil Porter
 Type of meeting Annual General Meeting
 Facilitator IOH South West Branch
 Note taker Magaly Etter

Attendees in person: Neil Porter, Lucy Warman, Magaly Etter, Mark Manley, Alina Robinson, Shelby King, Jason Parry, Sally Spuffard, Jason Warrington

Attendees on Teams: Laura Cameron, Ronan Hunter, Richard Hannay, Stephen Stapenhill, Gill Gunn, Sue Williams

Apologies: Philip Shelley, Max Lawrence, Ciara Boyle

AGENDA TOPICS

1	Welcome and apologies	Meeting start at 4.02pm Welcome Apologies from Max, Ciara and Phil as committee members Notice of meeting was sent by IOH on 25 th February	
2	Chair report	<ul style="list-style-type: none"> - Thank you to committee members - Successful year with challenges on the geographical spread - Past year committee was: <ul style="list-style-type: none"> Neil Porter – SW Regional Chair Lucy Warman – Co Regional Vice Chair Ronan Hunter – Co Regional Vice Chair Richard Hannay - Regional Treasurer Magaly Etter – Secretary Shelby King – College/Education Phil Shelley – Members link Mark Manley – Social Media Max Lawrence – Members link Jason Parry – College/Education Laura Cameron – College and Education Ciara Boyle – Members link Alina Robinson – Social Media - Reminder of events in 2024/5: joint events with Midlands in Cheltenham, Best of the West conference at Bath College. - Some challenges trying to organize an event with Burnt Chef Project and Hinkley Point had to be postponed - Future plans: Best of the West Conference at Bristol Collegeon 19th June, Hinkley Point in September, online webinar with Plymouth Uni in Autumn 	
3	Minutes of last meeting	<ul style="list-style-type: none"> - Approved 	
4	Statement of account	<ul style="list-style-type: none"> - Ended year with cash positive 	

		<ul style="list-style-type: none"> - Thank you to the generosity of committee members providing freebies - Best revenue is sponsorship, especially college event 	
5	Election of Members to the Committee	<ul style="list-style-type: none"> - All current committee member are willing to stand again, no other nomination received - Roles and responsibilities will be confirmed after the AGM 	
7	AOB	<ul style="list-style-type: none"> - Nothing else raised by members - NP: thank you all for standing again <p>Meeting closed at 4.20pm</p>	
8	After meeting notes	<ul style="list-style-type: none"> - We received a message from Ciara Boyle who decided to stand down due to personal reasons. Thank you Ciara for all your help and the door is always open 	