Engineering Your Future RISK ASSESSMENT

MANAGEMENT OF HEALTH AND SAFETY AT WORK REGULATIONS 1999 - WORKPLACE RISK ASSESSMENT	
Premises: Liverpool Football Club Stadium, Anfield.	
LOCATION: - Function Facilities	**WORK ACTIVITIES: Visitors and student parties to Engineering Your Future 2019.**
	DATE: 11 th October 2019

IDENTIFY HAZARDS	PERSONS AT RISK	EXISTING CONTROL MEASURES	SEVERITY	LIKELIHOOD	POPULATION	RATING	ADDITIONAL CONTROLS REQUIRED (REDUCE RISK TO AS LOW AS IS REASONABLY PRACTICABLE) Insert N/A if no additional controls required	SEVERITY	LIKELIHOOD	POPULATION	RESIDUAL RISK RATING
Provide a description of the item or work activity that is likely to cause harm below.	Provide a description of who could be exposed to the hazard(s).	Provide information regarding the existing measures in place to prevent the harm being realised below.	See drop down menu choices			Display the 1st risk rating below	Explain additional control measures that should be implemented to REDUCE the risk to as low as is practicable below.	See drop down menu choices			Display the 2nd risk rating calculation reflecting the extra controls
EXAMPLE *Slips on wet flooring*	*Employee's Visitors*	*Clean the area Wet floor warning signs until dry*	*5*	*10*	*1*	*High*	*Eliminate the source of water causing the wet areas where possible*	*5*	*1*	*1*	*Acceptable*
Visitor or member of group requires medical attention.	Visitors to site	Designated, trained first aiders on site throughout event. Verbal briefing at the start of the day to make any situation requiring first aid know to event staff as quickly as possible. Event Managers will respond to all accidents and medical emergencies. First Aiders will coordinate emergency response should the situation be serious enough to warrant it.	5	5	1	Medium					
Visitor or member of group becomes separated from rest of the group.	Visitors to site, young persons	There are volunteers/stewards situated around the event and in the public areas. All staff are easily identifiable via their uniform/t-shirts/badges and Staff passes. All paid event staff are DBS checked. Any children or vulnerable adults that are found are either accompanied to a designated area or kept in location until such time as they are reunited with their group & accompanying adult. Stewards/event/venue staff are able to communicate with each other through internal telephones and to all parts of the venues. They are also in contact with the organisers of the event/venue staff and can coordinate searches throughout all areas of all of the venues on request of group supervisors. Group leaders' contact numbers taken at registration.	1	5	1	Acceptable					

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Need to contact member of staff urgently for either medical or other reasons.	Visitors to site	There are volunteers/stewards situated around the event and in the public areas. All staff are easily identifiable via their uniform/t-shirts/badges and Staff passes. All paid event staff are DBS checked. Staff will be able to gain assistance or are able to contact the event office and first aiders. Event teams are able to contact the relevant persons through internal phones.	1	5	1	Acceptable					
Loss of personal belongings.	Visitors to site	Any property that is found or that is given in will be held at the event office via a member of staff/volunteer. There is CCTV throughout all of the venues. AA-STEM, IME & LFC are unable to take responsibility for any loss of items whilst on site.	1	5	1	Acceptable					
Slips,trips and falls	Visitors to site	All public areas should be clear of potential hazards and are checked regularly. Any hazards identified should be reported to a member of staff/volunteer/steward so the appropriate action can be taken. Additionally Event Managers are first aid trained.	2	5	1	Acceptable		2	5	1	Acceptable
Vehicle/Pedestrian segregation	Visitors to site	Safe access/egress routes are ensured by the venue. Crossing points in situ should be utilised by visitors and visitors should follow visitor management plans that are in place at the time of event. Please follow any signage in place at the venue directing visitors around the sites. If there is need there is additional signage in place for specific activities.	5	5	1	Medium		5	1	1	Acceptable

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Welfare facilities	Visitors to site	There are toilets (inc. accessible) and baby changing facilities available on sites. Eating and resting areas are also provided. Directions to the locations of all of these areas can be gained by asking volunteers/event staff, venue's signage.	1	1	1	Acceptable		1	1	1	Acceptable
Disabled visitors	Visitors to site	Measures have been taken by LFC & AA-STEM to accommodate all levels of disability in line with the Equality Act.	2	5	1	Acceptable		2	5	1	Acceptable
Emergency Evacuation procedures in case of fire or emergency situation.	Visitors to site	Situation or incident would be managed by Event staff in line with the LFC Emergency Procedures and Incident and Emergency Plan. Groups should follow emergency exit signage & associated instructions.	1	5	3	Low		1	5	3	Low
Hazards associated with exhibitors' displays, workshops & interactive activities.	Visitors to site	All exhibitors & workshop/activity providers have been required to submit specific risk assessments & method statements. Appropriate space/rooms/furniture/equipment has been allocated & provided. Where appropriate additional measures are in place.	2	1	2	Acceptable					

NAME OF ASSESSOR 1: Tim Wright

NAME OF ASSESSOR 2:

SEVERITY 1, 2, 5 or 10			LIKELIHOOD 1, 5, 10 or 20		POPULATION 1, 2 or 3		RISK RATING	ACTION DATE
1	no treatment needed	x	1 unlikely	x	1 single individual	=	<10 acceptable	consider action
2	first aid treatment, hospital visit or possible absence		5 possible		2 small group of 2-10 people		<19 low	within 3 months
5	major injury as defined by RIDDOR		10 likely		3 large group of more than 10 people		<49 medium	within 1 month
10	permanent disability or fatality		20 certain				<99 high	within 1 week
							100+ unacceptable	stop the job