

## Covid-19 restarting face to face Scouting risk assessment

<b>Name of Section or Activity</b>	<b>Water Activities</b>	<b>Date of risk assessment</b>	<b>06 / 08 / 2020</b>	<b>Name of who undertook this risk assessment</b>	<b>00450665</b>	<b>COVID-19 readiness level transition</b>	<b>Amber</b>
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<b>Hazard Identified? Risks from it</b>	<b>Who is at risk?</b>	<b>How are the risks already controlled? What extra controls are needed?</b>	<b>What has changed that needs to be thought about and controlled?</b>
Awareness of policies and procedures	All	All Leaders, Scouts and volunteers are aware of all relevant policies and procedures including, but not limited to, the following: Social Distancing Policy Statement Health and Safety Policy Infection Control Policy First Aid Policy	

Misunderstanding of the requirements for Amber level face to face Scouting; higher risk of infection if requirements not adhered to

Young people, leaders, helpers and parents

Young people and parents need to understand and accept the requirements of Amber level activities. These will be communicated to participants in advance and at initial events we will seek confirmation that people understand and can fulfil the requirements. At appropriate times reminders will be issued, e.g. as part of general instructions for activities.

All parents/carers/adults and leaders will be asked to sign up for the event via an OSM Event.

The event page will include a link to this risk assessment and a clear statement that by signing

up for the event the participant acknowledges the risks and agrees to abide by the mitigation procedures that are in place. NOTE: this includes Leaders and the Leader-in-charge. OSM contact information must be up to date for all attendees.

Parents / carers must bring their own children. Lift shares are not allowed at this time.

Parents / carers must be available and contactable during the sessions in case of emergency.

Parents / Carers may need to come to site to collect children in case of an accident or if the leaders have any concerns or if their child cannot follow the social distancing instructions given by the Leaders.

All YPs, adults and leaders taking part in the event will be briefed at the start of the event about the risks and the mitigation procedures that they are expected to follow.

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OSM will record who attended the event. Only invited members will be able to attend.

The OSM Event "Members" page must be updated as soon as possible to accurately reflect who attended the event.

Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	Leaders , children and parents	<p>Communication to parents on activities and social distancing requirements expected of them and their children during the activity.</p> <p>For meeting invites, one parent is asked to deliver their child to Leader in Charge (maintain 2m social distancing and leave immediately and to social distance at pick up if there is a delay in pick up times</p> <p>Leader to meet young person and parent to discuss any issues and complete attendance register and health check questions</p> <p>Briefing at the beginning of every session</p> <p>¶ Brief Scouts on Social distancing, Rules should be maintained at all times, including any encounters with members of the public.</p> <p>¶ Briefing should be held with the Scouts on boundaries for the activity prior to commencing sessions.</p>	

Infected individuals attending  
– risk of transfer of virus

Young people, leaders,  
helpers and parents

Parents need to confirm that the YP do not have any of the following symptoms and have not been in contact with someone who has any of the following symptoms

¶ A temperature higher than 38c

¶ A new continuous cough

¶ A loss or change of sense of smell or taste

¶ Instructions not to attend if any member of the supportive bubble has suspected coronavirus,

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coronavirus symptoms or is self-isolating.

¶ Individual with higher risk – These individuals are asked not to attend site

¶ If social distancing not practiced by members of the public – group leader to keep group away from members of the public.

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Ability to track and trace – risk of outbreak if unable to track	All	<p>Leader in charge to keep log of all people attending a session</p> <p>Any participant or leader that becomes ill to inform Section Leader as early as possible. Section Leader to inform GSL as soon as possible.</p> <p>Make parents aware that if Group is contacted by Public Health England with regard to track and trace, the group will be obliged to give Public Health England personal details of individuals attending Group Activities.</p>	
Personal Hygiene	All	<p>Where running water is available, all activities to provide hand washing with soap and hot water for people to use on arrival, departure and at times throughout the activity as required. Hand sanitiser should be available at entrances to buildings or at a convenient location.</p> <p>Where running water is NOT available, hand sanitiser provided at activity locations. All those present and involved with the activity will be made to use sanitiser at start and end of activity, and at regular intervals during the activity.</p> <p>Requirements for hygiene will be advertised during meeting invite.</p>	
Hygiene of toilets: higher risk of infection spread if hygiene not carried out.	All	<p>Activities off site will not have toilet facilities available.</p> <p>For Water activities the use of toilets at the Den will be strictly controlled if activities are taking place there.</p> <p>Cleaning equipment has been placed in the HQ and safely stored out of reach of children. Toilets to be cleaned before and after each session. Toilets handles and doors wiped down with disinfectant before and after activity</p>	
Activities First Aid	All	<p>When starting an activity, you may have reduced numbers of leaders due to high risk individuals self-isolating.</p> <p>Activities should only go ahead if there is the correct safety critical number of leaders present i.e. first aiders, ratios.</p>	

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It is NOT OK to use COVID-19 as a reason for not having the correct level of safety critical leaders at an activity.

Remember that should an incident occur; social distancing may not be possible. Having first aid present is not mitigation for not running a safe activity.

If practical and time permitting, Level 2 PPE should be worn. This includes a disposable apron, fluid repellent mask, eye protection and two pairs of medical gloves. The casualty should also be encouraged to wear a face covering / face mask where possible.

Incident management will be dealt with dynamically based upon the situation.

### MINOR INCIDENT

If a YP can manage alone then the leader should maintain a 2m distance at all times. If the incident requires a leader to compromise the 2m rule then they must sanitize their hands, wear a disposable apron, fluid repellent mask, eye protection and two pairs of medical gloves. Minor first aid treatment can be undertaken. In general, minor injuries will be dealt with a follow up call to the parents as required.

### MODERATE INCIDENT

Will be dealt with using first aid with PPE guidelines as above and a call to the parents will be made (or emergency contact) to allow the parent(s) to collect their child.

### MAJOR INCIDENT (requiring assistance).

Serious injuries will be dealt with by the emergency services. In all cases, activities will stop and all people attending the activity will socially distance together so they can be monitored by at least one adult whilst the other adult manages the casualty. If there is time to do so safely the leader must sanitize their hands, wear a disposable apron, fluid repellent mask, eye protection and two pairs of medical gloves. This must be

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disregarded in the case of a life-threatening emergency: e.g. drowning.

Normal emergency aid procedures should be followed.

Leaders should avoid contact with any of the casualty's bodily fluids, especially those originating from the mouth or nose. In the case of CPR, leaders should attempt to cover the patient's airway with mask of face covering, and attempt 'compression only' CPR, and use an AED. 'Mouth to mouth' resuscitation should not be attempted.

A clinical waste bin will be provided for any used face masks, gloves and aprons, and any other potentially contaminated equipment.

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Symptomatic individuals	All	If someone is showing symptoms of illness at the start of a meeting, they will be safely isolated from the rest of the group and their parent(s) will be asked to take them home. If illness presents during the meeting, the parent(s) will be contacted and they will be asked to collect their child. Any isolation will be undertaken sympathetically so as not to cause distress to the isolated individual. If there is any doubt whether the illness is COVID related, all parents will be positively informed (a phone call, not an email) to inform them so that self-isolation of all those present at the activity can start.	
Food and Drink	All	No centralised food or drinks will be provided during meetings or activities minimising and cross-contamination risk. Any snacks or drinks that are brought by individuals may only be consumed by themselves and not shared. Participants must have individual named water bottles.	
Sailing Specific  (Group Sizes)	All	Maximum of 15 people on site at any time, to include adult helpers/leaders and participants.  Adult helpers will be organised prior to each session, with a maximum of 4 adults able to support each boating session.  No additional adult leaders allowed on site during these activities, unless in an emergency situation, or where prearranged (when there is a reduced number of participants).  Maximum of 11 participants per session. The participants will book their place on the session via the online booking platform. (OSM or BOOKWHEN?) No additional young people allowed on site during boating sessions.	
Sailing Specific  (Participants & PPE)	All	All participants will be encouraged to arrive in their boating gear, to avoid them having to change in a closed/close environment, or use shared equipment.  All participants will be asked to social distance, and keep 2m apart  All participants will be encouraged to maintain good hand and cough hygiene, with sanitising gel and tissue available to help achieve this.  All participants will be asked to bring and wear their own wetsuits, buoyancy aids and gloves to avoid cross contamination.  All group equipment leant out to participants will be thoroughly cleaned and disinfected after each use. Participants will select their equipment from the equipment rails one at a time to maintain distancing.  Participant should be competent enough to fit their own PPE. If a leader is required to help, the participant should face away from the leader, and the leader should be wearing a mask.  All participants will be encouraged to wear their own face coverings, but these will not be mandatory due	

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to the distancing measures that will be put in place.

An 'open air' changing area will be provided for post activity, with distancing measures put in place. There will be no indoor showers or changing available to maintain distancing and reduce the risk of transmission.

Sailing Specific  (Distancing afloat)	All	<p>Participants from different households will sail single handed boats, with one person per boat. They will need to have completed a minimum of RYA stage 2 to ensure they are capable of rigging, launching and sailing the dinghy with minimum assistance from adult helpers, to aid social distancing between participants and leaders.</p> <p>Participants from the same household can sail together in the same single handed or double handed dinghy. The helm will need to have completed a minimum of RYA stage 2 to ensure they are capable of rigging, launching and sailing the dinghy with minimum assistance from adult helpers, to aid social distancing between participants and leaders.</p> <p>Participants will be encouraged to move their own boats into the driveway, spaced apart to encourage distancing while rigging</p> <p>Instructors should avoid rigging or touching the participants boats, equipment and PPE where possible, relying on verbal communication and direction to assist the participants where needed.</p>	

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Social distancing will naturally be maintained while afloat and during the activity. Participants will be reminded to keep their distance from one another, and will not be allowed to swap, or jump onto other people's boats.

Sailing Specific  (Incidents afloat)	All	<p>Helms will be encouraging to reef early, to reduce the risk of capsize, and the potential for requiring assistance from safety boat crews.</p> <p>Participant will be asked not to 'purposefully' capsize or enter the water, to minimise the interaction from safety boat crews.</p> <p>All boats will ideally remain in the 3rd CB sailing area, but will not be allowed into deep water. This is to reduce the risk of total inversion, and therefore reducing the risk of participants requiring help from the safety boat crews.</p> <p>Safety boat crews will encourage self-help, self-recovery and self-rescue where appropriate and practical, through verbal communication and direction, to minimise close contact with those who may need</p>	

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assistance.

The safety boat can assist by taking the dinghy painter and holding the boat into wind while the dinghy crew attempt to resolve their problem.

Where the safety boat is required to tow a dinghy, this should be done astern and not alongside. The dinghy crew should remain in the dinghy.

The safety boat crew should consider towing the dinghy back to the beach/jetty if further assistance is required, where the crew can disembark to observe social distancing.

To assist with a capsized dinghy, the safety boat can assist by lifting the mast tip and hand-walking up the mast, ideally scooping at least one crew member into the boat.

If the circumstance requires a person to be recovered to a safety boat, consider methods to minimise physical and face to face contact, by encouraging the individual to board independently through the use of grab handles; using the engine as a step (with engine off) or deflating a sponson.

If the safety boat crew have to assist with boarding, the casualty should ideally face AWAY from the boat and be pulled up by the safety boat crew until sitting on the edge of the boat. Distancing should then be encouraged, and masks worn by both the safety boat crew and the recovered person.

Risk to life takes higher priority than possible COVID transmission, so in an emergency such as the case of entrapment or potential drowning, all normal procedures should be used followed by thorough cleaning after the event, and reporting of the incident through the normal channels.

Where there is any breach of 1m+ rules the GSL should be informed after the event detailing the incident and those involved.

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Sailing Specific  (Safety boat ratio's)	All	<p>There will need to be a minimum of 1 safety boat afloat for all boating activities, with a ratio of 1 safety boat to a maximum of 6 sailing dinghies / 9 participants.</p> <p>A second safety boat will allow between 6 and 12 dinghies to go afloat, however the total number of people (instructors and participants) must still not exceed 15.</p> <p>The primary safety boat should be a RIB where possible, and where launching and recovery can be achieved with the level of manning available for that given day.</p> <p>The number of individuals and households participating in the launch and recovery of safety boats should be minimised.</p>	
Sailing Specific  (Safety boat crew's)	All	<p>Due to the difficulty in social distancing on our smaller RIB's all safety boat crews should be wearing face coverings. Any casualties brought onto the safety boat should also be asked to wear a face covering where possible</p> <p>In good conditions and where participant numbers and competency allows, Peter R can be used as the primary safety boat, especially if manning levels were to make the launch and recovery of a RIB difficult. The Duty Officer will take responsibility for this decision on the day.</p> <p>Peter R can appropriately be used as a secondary safety boat. While social distancing can be more easily achieved on Peter R, safety boat crew are still encouraged to wear face coverings, or at least have them immediately available due to the increased likelihood of close contact with participants when acting as a safety boat crew.</p>	
Sailing Specific  (Cleaning of boats and Equipment)	All	<p>All boats and equipment to be washed down with soap and water following each activity or session. All PPE provided by the Group to be washed in a sterilising solution. All 'heavy touch' areas and equipment to be wiped down with sterilising wipes – i.e. powerboat controls and wheels, grab handles and tillers on sailing dinghies; oar handles and thwarts on rowing dinghies between each session, there should be no change of crew. Safety boat crew must wear sailing gloves and must have a facemask available (to be used at less than 1 m) due to the chance of changing helm or supporting a sailing dinghy. A record sheet of 'Equipment used and cleaned' to be completed for each session and signed off with the date and time equipment was used and cleaned. Record to be held and available for the next session. Where it is unclear whether kit has been cleaned or used within a 72 hour period it should be ideally left for 72 hours, where not possible cleaning and sterilizing process to be done at the beginning and end of the session.</p>	

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Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed			
Checked by Line Manager	Name Role /level Date	00180039 GSL 2020-08-05 12:05:08.508478	Checked by Executive
Approved by Commissioner	Name Role /level Date	00194753 District Commissioner 2020-08-06 08:38:30.913442	Approved by Executive
Notification of level change	-		