

# Little Seashells Activity Cabin

## Fire Risk Assessment

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### 1. Premises Details

Business Name: Little Seashells Messy Play  
Location: Garden log cabin at residential property  
Use: Pre-booked parent & child messy play sessions  
Maximum Occupancy: 15 children plus parents/carers  
Frequency: 4–6 sessions per week  
Responsible Person: Leanne Barker

### 2. Identified Fire Hazards

- Electrical equipment (heaters, UV lights, extension leads)
- Craft equipment (hot glue guns if used)
- Paper, cardboard and wooden resources
- Soft furnishings (rugs, cushions)

### 3. Control Measures in Place

- Annual PAT testing of electrical equipment
- No overloading of sockets and no trailing cables
- Heaters fixed and positioned safely
- No candles or open flames permitted
- No smoking anywhere on the premises
- Combustible materials stored away from heat sources
- Clear space maintained around exit routes

### 4. Fire Detection & Fire Fighting Equipment

- Mains powered smoke alarm with battery back-up
- Weekly alarm testing
- Water fire extinguisher
- CO2 fire extinguisher for electrical fires
- Fire blanket (if kettle or heated craft equipment used)
- Annual servicing of fire extinguishers

### 5. Escape Routes & Emergency Plan

- Single outward-opening main exit door kept clear at all times
- Clear pathway from cabin to garden exit
- No locked gates during sessions

- Assembly point at front driveway / safe outdoor location
- In event of fire: raise alarm verbally, evacuate immediately, call 999, do not re-enter building

## **6. Early Years Specific Safety Measures**

- Parents/carers remain responsible for their children at all times
- Evacuation procedure explained at the start of sessions
- Pushchairs positioned away from exits
- Daily visual safety check before each session

## **7. Review & Record**

This Fire Risk Assessment is reviewed annually or following any significant change to the building layout, occupancy numbers, or type of activity delivered.

Date Completed: \_\_\_\_\_

Review Date: \_\_\_\_\_

Signature: \_\_\_\_\_