




Upcoming events - Boo x +

https://bookwhen.com/nrcdes#focus=ev-s66a-20190909093000

# Nottingham Roman Catholic Diocesan Education Service



Welcome to the Nottingham Roman Catholic Diocesan Education Service (NRCDES).

Like you, we want the very best for our Catholic schools. I hope that you will find the courses and events listed herein helpful. We would also be pleased to discuss additional training events for individual schools and/or Trusts. Please contact us on: [coursebookings@nottingham-des.org.uk](mailto:coursebookings@nottingham-des.org.uk)

Unsure how to use our new booking system yet? Not to worry, a handy how to guide can be found here: [How to Book](#)

Our training and event terms and conditions can be found here: [Terms and Conditions](#)

[School Leaders](#) [Primary Religious Education](#) [Collective Worship](#) [RSE](#) [Lay Chaplaincy](#)

SCHEDULE EXIT BOOKING SYSTEM

Select date

September, 2019

9 Mon	9:30am - 12pm	Advent Term - Diocesan Canonical Inspection Briefing Session - St Ralph Sherwin CMAT
	9:30am - 3pm	Advent Term - Teachers New to 'Come and See' - St Thomas Aquinas CMAT
	1:30pm - 4pm	Advent Term - Diocesan Canonical Inspection Briefing Session - Our Lady of Lourdes CMAT
11 Wed	9:30am - 3pm	Advent Term - Induction for New or Recently Appointed RE Subject Leaders - The Lawn, Lincoln
16 Mon	9:30am - 12pm	Advent Term - Diocesan Canonical Inspection Briefing Session - St Thomas Aquinas CMAT

**Advent Term - Diocesan Canonical Inspection Briefing Session - St Ralph Sherwin CMAT** [View details](#)

Monday, 9 September '19 9:30am - 12pm

Nottingham Roman Catholic Diocesan Education Service, The Diocesan Centre, Mornington Crescent, Maccworth, Derby, DE22 4BD

DETAILS

Facilitated by Peter Giorgio

**Who is it for?**  
Headteachers, Senior Leaders and RE Subject Leaders.

**What to expect**

Bookwhen:  
A quick guide  
<http://www.bookwhen.com>

Welcome to Bookwhen.



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School Leaders Primary Religious Education Collective Worship RSE Lay Chaplaincy

SCHEDULE EXIT BOOKING SYSTEM

On the main page there are 5 filter buttons to help make finding your course easier. The buttons are the same as the 5 categories in the *Continuing Professional Development & Formation Programme* booklet.



Upcoming events - Boo x

https://bookwhen.com/nrcdes?tags%5B%5D=Primary+Religious+Education#focus=ev-scyf-20190925093000

Unsure how to use our new booking system yet? Not to worry, a handy how to guide can be found here: [How to Book](#)

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[School Leaders](#) [Primary Religious Education](#) [Collective Worship](#) [RSE](#) [Lay Chaplaincy](#)

SCHEDULE EXIT BOOKING SYSTEM

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September, 2019

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16	Mon	9:30am - 3pm	Advent Term - Teachers New to Catholic Schools Day 1 - Our Lady of Lincoln
17	Tue	9:30am - 3pm	Advent Term - Teachers New to Catholic Schools Day 1 - The Diocesan Centre
18	Wed	9:30am - 3pm	Advent Term - Induction for New or Recently Appointed RE Subject Leaders - The Diocesan Centre
23	Mon	9:30am - 3pm	Advent Term - Teachers New to 'Come and See' - St Thérèse of Lisieux CMAT
25	Wed	9:30am - 3pm	Advent Term - Teachers New to 'Come and See' - St Ralph Sherwin CMAT
27	Fri	9:30am - 3pm	Advent Term - Teachers New to 'Come and See' - Our Lady of Lourdes CMAT
October			
3	Thu	Course: 5 dates	The Bishop's Certificate for Teachers.
7	Mon	9:30am - 3pm	Advent Term - RE Subject Leaders' Meeting - St Thérèse of Lisieux CMAT

[Show more...](#)

**Advent Term - Teachers New to 'Come and See' - St Ralph Sherwin CMAT** [View details](#)

Wednesday, 25 September '19 9:30am - 3pm

Nottingham Roman Catholic Diocesan Education Service, The Diocesan Centre, Mornington Crescent, Mackworth, Derby, DE22 4BD

DETAILS

Facilitated by David Quinn

**Who is it for?**  
Teachers new to Catholic schools. Primary/Secondary (All CMATs)

**What to expect**

- Exploring the Come and See programme for Religious Education.
- Provision of additional resources to support teachers.
- Developing creativity within Religious Education lessons.
- Planning, assessment and moderation within Religious Education.
- Aspiring to outstanding teaching and learning in Religious Education.

TICKETS

**No Cost** [Select](#)

[View selections](#)

After having selected your filter the training days and events for that filter will be the only ones available on the main page. They are listed in date order. This means if your booking is 6 months from now you will need to press [Show more](#) at the end of the list and that will reveal more dates.

Once you have selected the booking you are looking for it will turn yellow and a description will appear on the right.



Upcoming events - Boo x

https://bookwhen.com/writes/tags/RSSE%5D=Primary+Religious+Education#focus=ev-schl-20190925093000

Unsure how to use our new booking system yet? Not to worry, a handy how to guide can be found here: [How to Book](#)

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School Leaders Primary Religious Education Collective Worship RSE Lay Chaplaincy

SCHEDULE EXIT BOOKING SYSTEM

Select date

September, 2019

Date	Time	Event
9 Mon	9:30am - 3pm	Advent Term - Teachers New to 'Come and See' - St Thomas Aquinas CMAT
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October

Date	Time	Event
3 Thu	Course 5 dates	The Bishop's Certificate for Teachers.
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Show more

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Wednesday, 25 September '19 9:30am - 3pm

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TICKETS

No Cost

Select

View selections

Advent Term - Teachers x

https://bookwhen.com/writes/tags/RSSE%5D=Primary+Religious+Education#focus=ev-schl-20190925093000

# Nottingham Roman Catholic Diocesan Education Service

SCHEDULE EVENT EXIT BOOKING SYSTEM

## Advent Term - Teachers New to 'Come and See' - St Ralph Sherwin CMAT

Wednesday, 25 September '19 9:30am - 3pm

Nottingham Roman Catholic Diocesan Education Service, The Diocesan Centre, Mornington Crescent, Mackworth, Derby, DE22 4BD

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TICKETS

No Cost

Select

LOCATION

Nottingham Roman Catholic Diocesan Education Service, The Diocesan Centre, Mornington Crescent, Mackworth, Derby, DE22 4BD

At the top of the booking description there is a *View details* button. Clicking on this will take you to a page which lays out the booking for you, so you are able to see on a larger screen what you are choosing to book on to.



Upcoming events - Boo x

https://bookshen.com/recdes?tags%5B%5D=Primary+Religious+Education#focus=ev-sqfl-20190925093000

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School Leaders Primary Religious Education Collective Worship RSE Lay Chaplaincy

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Show more...

Advent Term - Teachers New to 'Come and See' - St Ralph Sherwin CMAT [View details](#)

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TICKETS

No Cost [Select](#)

[View selections](#)

Upcoming events - Boo x

Bookshen

https://bookshen.com/recdes?tags%5B%5D=Primary+Religious+Education#focus=ev-sqfl-20190925093000

1 item

School Leaders Primary Religious Education Collective Worship RSE Lay Chaplaincy

SCHEDULE EXIT BOOKING SYSTEM

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TICKETS

No Cost [View selections](#)

Underneath the *details* section the ticket options are displayed. Pressing the *Select* button will add 1 ticket to your basket for you. You can add up to 10 tickets at a time. A trolley icon will then appear at the top of the screen with how many tickets are in your basket. If you are happy with your choice the next step is the *View selections* button at the bottom which will now be active.

If your event has a cost you will be asked for a purchase order number at checkout. You will not be able to checkout without one.

If you would like to add further courses to your basket you can do by searching through the filters and adding to your basket until you are ready to press the *View selections* on your final booking.




Having clicked the *View selections* button you will be taken to your shopping cart. If you are happy with everything you have selected it is time to press *Book now*.

← → ↻ 🔒 https://bookwhen.com/nrcdes/basket 🔍 ☆ 👤

🛒 1 item Page setup Admin site Logout

# Nottingham Roman Catholic Diocesan Education Service



[SCHEDULE](#) [EXIT BOOKING SYSTEM](#)

SELECTED ITEMS

**Advent Term - Teachers New to Catholic Schools Day 1 - Our Lady of Lincoln**

📅 Mon, 16 Sep '19 9:30am - 3pm

No Cost x 1


← Back

**Book now**

- Your places will be reserved when you start the booking.
- Attendee details and a payment (if any) are required to complete the booking.

CONTACT

🏠 NRCDES  
📞 01332 293833  
✉ coursebookings@nottingham-des.org.uk






Upcoming events - Boo x +

https://bookwhen.com/nrcdes/checkout/b/vcwtf3iekks/booker

# Nottingham Roman Catholic Diocesan Education Service



BOOKER > DETAILS > COMPLETE

Booker details

Your email address   
Enter your own email if booking on behalf of others.

[Continue](#)

CONTACT

- NRCDES
- 01332 293833
- coursebookings@nottingham-des.org.uk

[Terms of Service](#) [Privacy Policy](#) [English](#)

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You will be asked to fill in an email address. This email address will receive confirmation for all bookings made.





Upcoming events - Boo x

https://bookahen.com/ready/checkout/funcord/184324/details

## Diocesan Education Service

BOOKER DETAILS COMPLETE

Attendee details

1ST ATTENDEE

\* Organisation Nottingham Roman Catholic Diocesan Education Service

First name Surname

\* Full name Emily Shorter

\* Attendee email emily.shorter@nottingham-des.org.uk

Dietary None

Enter non if you have no dietary requirements.

Remove attendee

Continue

CONTACT

NEEDS

Upcoming events - Boo x

https://bookahen.com/ready/checkout/funcord/778194/details

## Nottingham Roman Catholic Diocesan Education Service

BOOKER DETAILS COMPLETE

Attendee details

1ST ATTENDEE

\* Organisation

First name Surname

\* Full name

\* Attendee email

Dietary

Enter non if you have no dietary requirements.

Continue

You will now be asked for more details. The email address from the previous page will automatically be filled in. To remove this email address and add the attendees email address you must select the *Remove attendee* button. This will clear the booking form for you. If you wish to add multiple people to the booking you will need separate email address for each person.

The areas that have a \* are mandatory and you will not be able to move on without filling these in.

You will be asked for a purchase order number here. You will be unable checkout without one.





# Nottingham Roman Catholic Diocesan Education Service



BOOKER DETAILS COMPLETE

Attendee details

1ST ATTENDEE

\* Organisation

First name  Surname

\* Full name

\* Attendee email

Dietary

Enter non if you have no dietary requirements.

Attendee details

1ST ATTENDEE

\* Organisation

First name  Surname

\* Full name

\* Attendee email

Dietary

Enter non if you have no dietary requirements.

2ND ATTENDEE

\* Organisation

First name  Surname

\* Full name

\* Attendee email

Dietary

Enter non if you have no dietary requirements.

3RD ATTENDEE

\* Organisation

First name  Surname

\* Full name

\* Attendee email

Dietary

Enter non if you have no dietary requirements.

You can add multiple people on one transaction.

To do this all you need to do is press the [Add another attendee](#) button at the bottom. You will need to refill all the information. Press *continue*



If you have booked for multiple people and for multiple training days/events, you are now given the opportunity to allocate the attendees with what you have booked. Press *continue* for the final page.

Advent Term - Diocesan Canonical Inspection Briefing Session - St Ralph Sherwin CMAT

📅 Mon 9 Sep, 9:30am - 12:00pm  
🏷️ No Cost

Attendee

Advent Term - Teachers New to Catholic Schools Day 1 - The Diocesan Centre

📅 Tue 17 Sep, 9:30am - 3:00pm  
🏷️ No Cost

Attendee

Advent Term Lay Chaplains' Conference

📅 Tue 17 Sep, 10:00am - 3:00pm  
🏷️ No Cost

Attendee

CONTACT



# CONGRATULATIONS YOUR BOOKING IS COMPLETE!

Want to keep your bookings in one place?  
Create an account!

## Nottingham Roman Catholic Diocesan Education Service



BOOKER > DETAILS > COMPLETE

### ✔ Booking Complete

Booking ref: **MQWQM**

You can access your booking using the link in the confirmation email.

Your booking confirmation has been sent to: [emily.shorter@nottingham-des.org.uk](mailto:emily.shorter@nottingham-des.org.uk)

[Set a password](#) to make future booking easier and manage your bookings.

#### BOOKING DETAILS

Booked by: [emily.shorter@nottingham-des.org.uk](mailto:emily.shorter@nottingham-des.org.uk)

#### Advent Term - Teachers New to 'Come and See' - St Ralph Sherwin CMAT

📅 Wed 25 Sep, 9:30am - 3:00pm

💷 No Cost

👤 Course Booking

[Return to schedule](#)



# Nottingham Roman Catholic Diocesan Education Service



BOOKER > DETAILS > COMPLETE

✓ Booking Complete

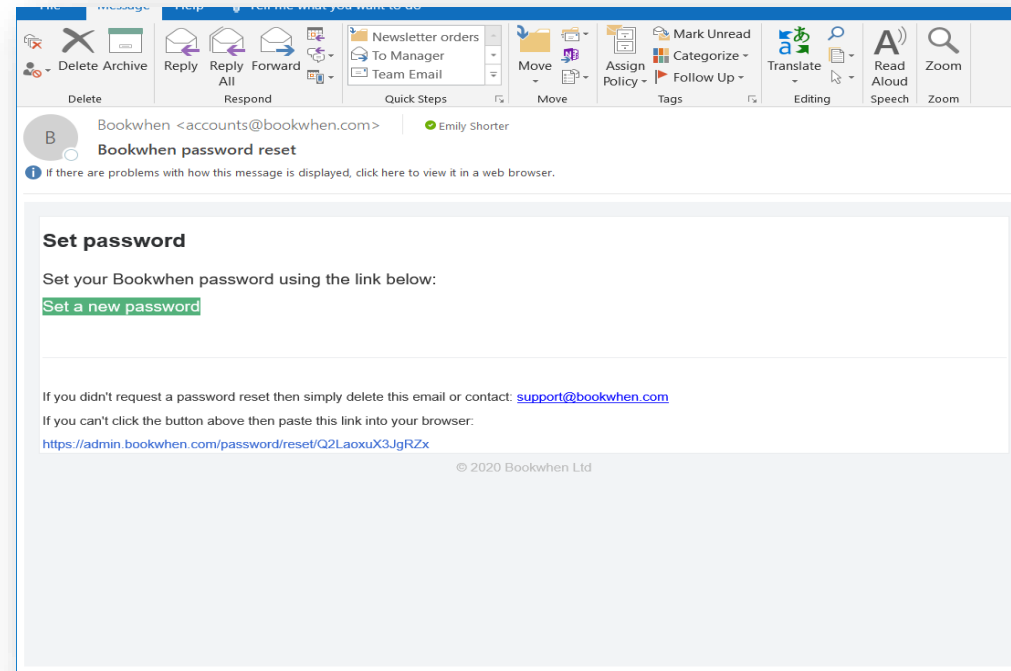
Booking ref: **KXV3A**

You can access your booking using the link in the confirmation email.

Your booking confirmation has been sent to: [emily.shorter@nottingham-des.org.uk](mailto:emily.shorter@nottingham-des.org.uk)

[Set a password](#) to make future booking easier and manage your bookings.

BOOKING DETAILS



Below your booking reference number you have the option to select the *Set a password* link. You will be sent an email with a link to Bookwhen to create your password.



Booking: KXV3A Logout

[Open schedule](#)

Ref: **KXV3A**  
Status: **COMPLETE** - Tue 14 Jul 1:13pm  
Booked by: emily.shorter@nottingham-des.org.uk

**Attendee details**

Emily Shorter emily.shorter@nottingham-des.org.uk  
Organisation: Diocesan Centre

**Advent Term - Induction for New or Recently Appointed RE Subject Leaders**

Wed, 9 Sep 9:30am - 1pm [View online event](#)

No Cost [Ticket options](#)

Emily Shorter emily.shorter@nottingham-des.org.uk

**Booking fields**

Purchase Order

**Other bookings**

**X3EA2** Cancelled  
Governance Self-Assessment/Self-Review Guidance & Support Session - Our Lady of Lourdes CMAT  
 Tue, 21 Apr 6pm - 8pm Cancelled

**P699V** Complete £30.00 paid  
Lent Term - RE Subject Leaders' Meeting - St Ralph Sherwin CMAT  
 Tue, 10 Mar 9:30am - 3pm

Lent Term - Moderation, Assessment and Expectations within Primary RE - St Ralph Shewin CMAT  
 Tue, 17 Mar 9:30am - 3pm

Pentecost Term - Moderation, Assessment and Expectations within Primary RE - St Ralph Shewin CMAT  
 Thu, 18 Jun 9:30am - 3pm Cancelled

Pentecost Term - RE Subject Leaders' Meeting - St Ralph Sherwin CMAT  
 Mon, 29 Jun 9:30am - 3pm Cancelled

**6GKK7** Complete  
online  
 Sun, 1 Sep '19 10am - 10am

**4YWXC** Cancelled  
Advent Term - Teachers New to Catholic Schools Day 1 -

Once your password has been set you will be taken your account. Here you will see all your current booking and previous bookings. To access your account later, head to [www.bookwhen.com](http://www.bookwhen.com) where you will be able to log in and see all your bookings. The email address for your account is the email used in the *Booked by* section of the booking.



You will be sent an email with your booking reference and your booking details.

If you have inputted your own and the attendees emails you will both receive an email confirmation.

If your booking is for a chargeable course or event a PO number must be supplied at the time of booking. The invoice will be sent directly to your Trust.

If you require further assistance please contact:

[coursebookings@nottingham-des.org.uk](mailto:coursebookings@nottingham-des.org.uk)

or you can call us on 01332 293833.

Booking confirmation. Ref: MQWQM - Message (HTML)

File Message Help Tell me what you want to do

Ignore Delete Archive Reply Reply Forward Meeting More -

Junk - Delete Archive Reply Reply Forward All

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Team Email Done

Reply & Delete Create New

Rules -

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Translate

Find Related -

Select -

Read Aloud Zoom

Speech Zoom

N NRCDES <mail@bookwhen.com> Emily Shorter

Booking confirmation. Ref: MQWQM

If there are problems with how this message is displayed, click here to view it in a web browser.

event.ics  
2 KB

Thank you for your booking.

Your booking reference is: **MQWQM**

[View Booking](#)

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**Advent Term - Teachers New to 'Come and See' - St Ralph Sherwin CMAT**

Nottingham Roman Catholic Diocesan Education Service, The Diocesan Centre, Morningson Crescent, Mackworth, Derby, DE22 4BD

Wed 25 Sep, 9:30am - 3:00pm

No Cost

Course Booking

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